

ANNUAL REPORT

beginning of financial year: 01.06.2018

end of the financial year: 31.05.2019

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REPORT OF MANAGEMENT BOARD

Introduction.

Baltic Audiovisual Archival Council (BAAC) is an independent non-profit organization, founded as a voluntary association of juridical and natural persons, with a goal to foster cooperation between public and private archives, broadcasting and TV archives, libraries and museums that possess collections of audiovisual materials about the Baltic States, Scandinavian countries and the worldwide Baltic diaspora. The Council commits itself to reviewing and assuring the maintenance of these historically valuable collections.

BAAC has been working on the specific objects of the organization which are as follows: provide a regular means of exchanging information, ideas and assistance; encourage public awareness and interest in the preservation and use of moving images as an important educational, historical, and cultural resource; support the educational and professional development of moving image archivists, librarians and documentalists; stimulate and facilitate research on archival matters affecting moving images; conduct regional seminars, conferences and workshops.

1. Activities (seminars, meetings, other).

Board meeting No. 28, November 6, 2018 at the National Library of Estonia, Tõnismägi 2, Tallinn, Estonia.

Present:

Board members-

Maria Mang, Estonian Film Museum (President),

Lelde Neimane, Occupation Museum Association of Latvia (Vice-President),

Juozas Markauskas, DIZI, Lithuania (Vice-President),

Zane Grosa, National Library of Latvia,

Tedd Urnes, TAAM, Norway,

Jole Stimbiryte, Lithuanian Central State Archive,

Erkki Nurmi, University of the Arts Helsinki, Finland,

Marika Koha, National Library of Estonia (secretary-treasurer)

Minutes: Marika Koha

BAAC annual conference „Visible and Usable Audiovisual Heritage: Today’s Challenges“ November 7-9 2018, Pirita tee 64, Tallinn, Eesti

The conference was organised jointly with partners from BAAC and it’s members from Estonia. 68 registered participants from 12 countries took part in the conference.

20 presentations were held and so was the screening of a documentary film „Ahto. Chasing a Dream“. Professional visits took place to Film Archive, Conservation and Digitation Centre Kanut, Estonian Public Broadcasting and National Library of Estonia.

BAAC General meeting on November 8, 2018, in Estonian Film Museum, Pirita tee 64, Tallinn, Estonia

Present:

17 individual members and 9 institutional members.

Juozas Markauskas presented the BAAC Annual Report of 2017/2018.

Marika Koha presented the Financial Report for period of 2017/2018.

Erkki Nurmi, assigned by the Audit Panel, gave the report of the Audit Panel.

All reports were approved with no changes or comments.

J. Markauskas led the elections of the Audit Panel. The proposed candidates were: Piret Noorhani, Jonas Korys and Eha Väinsalu. Presented candidates were elected unanimously to the Audit Panel.

Board meeting No. 29, April 4, 2019 Museum of the Occupation of Latvia, Riga, Raiņa bulvāris 7

Present:

Board members -

Maria Mang, Estonian Film Museum (President),

Lelde Neimane, Museum of the Occupation of Latvia (Vice-President),

Juozas Markauskas, DIZI, Lithuania (Vice-President),

Zane Grosa, National Library of Latvia,

Tedd Urnes, TAAM, Norway,

Erkki Nurmi, University of the Arts Helsinki, Finland,

Jolė Stimbiryte, Lithuanian Central State Archive,

Marika Koha, National Library of Estonia (Secretary-Treasurer).

Minutes: Marika Koha

Minutes of BAAC Board meeting no. 28 in Tallinn were approved; the title formulation of the next annual conference in Riga was discussed along with the schedule of the next conference organizing and inviting keynote speakers. The need to ask permission for processing data was discussed and the overview of financial and membership situation was given.

2. Members.

BAAC currently (May 31st, 2019) has 31 individual and honorary members:

Lars-Gunnar Bengtsson (honorary member, Sweden), Pekka Gronow (Finnish Institute of Recorded Sound), Zane Grosa (National Library of Latvia), Jan Erik Holst (Freelance editor, film critic and lecturer, Norway), Darren Ingram (Curator, Music Library Finland), David Jacobs (Hoover Institution Archives, Stanford University), Gatis Karlsons (Latvian Society of Archivists, Latvian State Archives), Eevi Kärđla (Tartu City Museum, Estonia), Andris Ķesteris (honorary member, Library and Archives Canada), Marika Koha (National Library of Estonia), Jonas Korys (Lithuanian Radio and Television), Brodie Kusa (Archival consultant, New York), Tarja Lehtinen (National Library of Finland), Maria Mang (Estonian Film Museum), Juozas Markauskas (Dizi, Lithuania), Helga Merits (journalist, filmmaker, Netherlands), Lelde Neimane (Occupation Museum of Latvia), Lasse Nilsson (honorary member, Sweden), Piret Noorhani (Estonian National Museum), Erkki Nurmi (University of the Arts Helsinki Library, Finland), Vahur Puik (Tallinn University), Annika Rääm (Art Museum of Estonia), Maarja Savan (Estonian State Archives), Kadi Sikka (Estonian Film Archives), Ivi Tomingas (Estonian Film Archives), Jolė Stimbirytė (Lithuanian Central State Archive), Tedd Urnes (honorary member, Teddview Audiovisual Archival Management, Norway), Eha Väinsalu (Estonian Public Broadcasting), Filip Šir (National Museum, Czech Republic), Zane Balčus (Director of Riga Film Museum, Latvia), Agnese Logina (Riga Film Museum, Latvia).

BAAC has 12 institutional members:

Art Museum of Estonia, Estonian Literary Museum, Estonian Public Broadcasting, National Polish Audiovisual Institute, Norwegian Broadcasting Corporation, Occupation Museum Association of Latvia, The National Archives of Estonia, The National Archives of Latvia, The National Library of Finland, The National Library of Latvia, University of the Arts Helsinki Library (Finland), Yleisradio OY (Finland),

BAAC board members work without pay. Their work is a voluntary contribution to the development of the organization and meeting of its main goals.

3. Objectives for the year 2019/2020.

The main aims for the next year are as follows: conduct of an annual conference and local seminars and workshops; launch projects to help foster the education and training of archivists; provide a regular means of exchanging information, ideas and assistance; foster archivists; provide a regular means of exchanging information, ideas and assistance; foster cooperation among memory institutions; seek financial support and project grants for carrying out the planned events.

Maria Mang, President..... 27.09.2019

The annual accounts

Statement of financial position

(In Euros)

	31.05.2019	31.05.2018	Note
Assets			
Current assets			
Cash and cash equivalents	20 649	21 450	2
Receivables and prepayments	310	170	3
Total current assets	20 959	21 620	
Total assets	20 959	21 620	
Liabilities and net assets			
Net assets			
Accumulated surpluses (deficits) from previous periods	21 620	19 045	
Surplus (deficit) for the period	-661	2 575	
Total net assets	20 959	21 620	
Total liabilities and net assets	20 959	21 620	

Statement of revenues and expenses

(In Euros)

	01.06.2018 - 31.05.2019	01.06.2017 - 31.05.2018	Note
Revenue			
Fees received from members	2 360	2 320	
Grants and donations	1 010	150	6
Other income	3 025	3 125	7
Total revenue	6 395	5 595	
Expenses			
Direct cost of projects financed by grants for special purposes	-5 549	0	8
Other operating expense	-1 506	-3 020	9
Total expenses	-7 055	-3 020	
Surplus (deficit) from operating activities	-660	2 575	
Other financial income and expense	-1	0	
Net surplus (deficit) for the period	-661	2 575	

Statement of cash flows

(In Euros)

	01.06.2018 - 31.05.2019	01.06.2017 - 31.05.2018	Note
Cash flows from operating activities			
Surplus (deficit) from operating activities	-660	2 575	
Adjustments			
Other adjustments	-1 010	0	6
Total adjustments	-1 010	0	
Adjustments for operating receivables and prepayments	-140	-90	3
Proceeds from grants with special terms	1 010	0	5
Total cash flows from operating activities	-800	2 485	
Total cash flows	-800	2 485	
Cash and cash equivalents at beginning of period	21 450	18 965	2
Change in cash and cash equivalents	-800	2 485	
Effect on exchange rate changes on cash and cash equivalents	-1	0	
Cash and cash equivalents at end of period	20 649	21 450	

Statement of changes in net assets

(In Euros)

	Total net assets	
	Accumulated surpluses deficits from previous period	
31.05.2017	19 045	19 045
Net surplus (deficit) for the period	2 575	2 575
31.05.2018	21 620	21 620
Net surplus (deficit) for the period	-661	-661
31.05.2019	20 959	20 959

Notes

Note 1 Accounting policies

Arvestuspõhimõtted

Note 2 Cash and cash equivalents

(In Euros)

	31.05.2019	31.05.2018
Swedbank EUR	17 941	19 248
Swedbank DKK	313	314
PayPal EUR	1 943	1 460
Cash	452	428
Total cash and cash equivalents	20 649	21 450

Note 3 Receivables and prepayments

(In Euros)

	31.05.2019	Within 12 months
Accounts receivable	310	310
Accounts receivables	420	420
Allowance for doubtful receivables	-110	-110
Total receivables and prepayments	310	310
	31.05.2018	Within 12 months
Accounts receivable	170	170
Accounts receivables	170	170
Total receivables and prepayments	170	170

Note 4 Accounts receivable

(In Euros)

	31.05.2019	31.05.2018
Accounts receivables	420	170
Unpaid membership fees	90	80
Unpaid invoices	330	90
Allowance for doubtful receivables	-110	0
Total accounts receivable	310	170
Allowance for doubtful receivables		
Allowance for doubtful receivables at beginning of period	0	-240
Increase in allowance for doubtful receivables	-150	0
Irrevocable receivables	40	240
Allowance for doubtful receivables at end of period	-110	0

Note 5 Grants with special terms

(In Euros)

Assets at cost

	31.05.2018	Received	Repaid	Revenue	31.05.2019
Grants for operating expenses					
Total grants for operating expenses	0	1 420	-410	-1 010	0
Total grants	0	1 420	-410	-1 010	0

Note 6 Grants and donations

(In Euros)

	01.06.2018 - 31.05.2019	01.06.2017 - 31.05.2018
Grants and donations related to income	1 010	0
Grants and donations not intended for specific intention	0	150
Total grants and donations	1 010	150
Provision from state budget	1 010	0
Provision from private person	0	150

Monetary and non-monetary grants and donations		
	01.06.2018 - 31.05.2019	01.06.2017 - 31.05.2018
Monetary grant	1 010	150
Total grants and donations	1 010	150

Note 7 Other income

(In Euros)

	01.06.2018 - 31.05.2019	01.06.2017 - 31.05.2018
Participation fees	3 025	2 695
Compensation of transport cost	0	430
Total other operating income	3 025	3 125

Note 8 Direct expenses of projects financed by grants and donations

(In Euros)

	01.06.2018 - 31.05.2019	01.06.2017 - 31.05.2018
Raw materials	677	0
Purchased for resale	4 390	0
Transportation expense	482	0
Total direct expenses of projects financed by grants and donations	5 549	0

Note 9 Miscellaneous operating expenses

(In Euros)

	01.06.2018 - 31.05.2019	01.06.2017 - 31.05.2018
Miscellaneous office expenses	-9	-4
Travel expense	-641	-519
Allowance for doubtful receivables	-150	0
Organising events	0	-1 690
Bank costs	-43	-48
Accountancy service	-624	-499
IT related costs	-14	-14
Other	-25	-246
Total miscellaneous operating expenses	-1 506	-3 020

Note 10 Related parties

(In Euros)

Number of members by the end of economic year		
	31.05.2019	31.05.2018
Number of private person members	31	30
Number of juridical person members	12	12

Related party balances according to groups

	31.05.2019	31.05.2018
	Receivables	Receivables
Founders and members	330	80

Purchases and sales

	01.06.2018 - 31.05.2019	01.06.2017 - 31.05.2018
	Sales	Sales
	2 360	2 320
	1 425	1 100