

§ 1. Present members:

1. Piret Noorhani (Estonian National Museum, Estonia, BAAC Audit panel member)
2. Estonian National Museum (Estonia, Institutional BAAC member, represented by proxy: Piret Noorhani)
3. Helga Merits (Netherlands, individual BAAC member, represented by proxy: Piret Noorhani)
4. Yleisradio (YLE, Finland, Institutional BAAC member, represented by Pekka Gronow)
5. Kumu Art Museum (Estonia, Institutional BAAC member represented by Maiu Kurvitz)
6. Norges Lexi (Norway, Institutional BAAC member represented by Jan Aasmund Jakobsen)
7. Jonas Korys (Lithuanian National Radio and Television, LTV, Individual BAAC Member)
8. Andris Kēsteris (Library and Archives Canada, BAAC Board member)
9. Lelde Neimane (The Occupation Museum of Latvia, BAAC Board member, repr by Proxy: Andris Kēsteris)
10. Tedd Urnes (TAAM, Norway, BAAC Board member)
11. Lasse Nilsson (Swedish Television, Sweden, BAAC Board member)
12. Lars-Gunnar Bengtsson (Swedish Television, Sweden, BAAC Board member)
13. Jüri Karm (Estonian National Museum, Estonia, individual BAAC member)
14. Eha Väinsalu (Estonian Public Broadcasting, Individual BAAC member)
15. Ivi Tomingas (Estonian Film Archive, Estonia, BAAC Board member)
16. Estonian Literary Museum, Estonia, Institutional BAAC member, represented by Marju Mikkil
17. Estonian Broadcasting Company (Eesti Rahvusringhääling), represented by Eha Väinsalu
18. Inga Vilcāne (Ernst & Young Baltic SIA, BAAC audit panel member represented by Proxy: Andris Kēsteris)
19. Sveriges Television (Swedish Television represented by Proxy: Lasse Nilsson)
20. Gunnel Jönsson (Swedish Radio and Television holding company, SRF repr by Proxy: Lasse Nilsson)
21. Juozas Markauskas (Dizi, Lithuania), President of BAAC.

Guests:

Vjaceslavs Emburs, Latvian Television, LTV, Riga
Zane Grosa, National Library of Latvia, Recorded Sound Library.

§ 2. Opening

The President of BAAC Juozas Markauskas held a short introduction to this fifth general meeting, with a warm welcome to all delegates. The agenda for the meeting was presented and accepted by the participants.

- § 3. Board meeting The minutes of BAAC Board Meeting in Riga, April 18 2008 was approved.
- § 4. Annual report The annual report of BAAC activities during the past fiscal year was presented by Juozas Markauskas and approved by the participants at the meeting.
- § 5. Revenue Statement The revenue statement of the past fiscal year was presented by Juozas Markauskas and approved by the general meeting.
- § 6. Report from the
Audit Panel The Audit Panel report was presented by Piret Noorhani. The Audit Panel suggests that an membership fee invoice for next year should be sent by mail to all members by the end of the fiscal year. The suggestion and the report of the Audit Panel were approved.
- § 7. Safe Board webpage Juozas Markauskas said that there is a problem in the daily work of the BAAC board, having the board members and Audit Panel members spread over such a wide geographical area (Vilnius, Tallinn, Riga, Oslo, Tartu, Ottawa, Stockholm and Malmö). He suggested that all Board documents like membership records, accounts, minutes of board meetings etc. should be stored in a safe webpage at the BAAC web server, protected by a user account name and password. The Boards working documents and notes should be accessible only for the Board members. This suggestion was approved by the general meeting. Juozas will arrange so that all board members have access to all documents concerning BAAC via a secure login to the web page.
- § 8. Riga Seminar 2009 The General meeting decided that next BAAC seminar, known as the "Riga seminar" and next General meeting, should be held in Vilnius October 4 -7, 2009. That will be after the IASA seminar in Greece in September 20 -25, 2009. The program committee will consist of Jonas Korys (Lithuanian National Radio and Television, LTV), Juozas Markauskas, (DIZI), Andris Kesteris (Library and Archives Canada, and Piret Noorhani (Estonian National Museum, Estonia)
- § 9. Mini seminar 2009 Lasse Nilsson (Swedish Television) and Piret Noorhani will arrange a mini seminar in Stockholm in April, in cooperation with Swedish Television and Baltic Heritage Network. Exact date and agenda will be announced on the BAAC webpage.
- § 10. Broadcasting Archive BAAC will setup a Broadcasting Archive group, with the mission to make a survey on accessibility, status, digital standard and quality of the Public Service Television companies treasures in their audiovisual archives. The group will consist of Jonas Korys, LTV (chairman), Ivi Tomingas (Estonian Film Archive, Estonia), Eha Väinsalu (Estonian

Public Broadcasting) and some representation from Latvian National Library and Latvian Television. (Andres will suggest some names later)

§ 11. Vocabulary

Piret Noorhane suggested that BAAC should start the work of producing a Vocabulary and Translation list for the most common metadata index words used by audiovisual archives around the Baltic sea, in order to open possibilities for exchange of audiovisual archive material and maybe in the future also make it possible to build a multilingual search engine for standard keywords used in AV-archive. This was approved by the general meeting.

§ 12. Electoral register

The electoral register for this meeting (see § 1.) was approved.

§ 13. Election of Audit Panel

Piret Noorhane (Estonian National Museum, Estonia), Eha Väinsalu (Estonian Public Broadcasting, Estonia) and Jonas Korys (Lithuanian National Radio and Television, LTV) was elected to the BAAC Audit panel.

§ 14. Election Committee

Tedd Urnes suggested that an Interim Election Committee should be elected by the general meeting. The Election committee should prepare next year's election to the new BAAC Board. (Present Board is elected for 2 years and new elections should be held at the General Meeting in Vilnius 2009). The Election Committee should consist of at least 3 ordinary BAAC members, who are not members of the present BAAC Board and not candidates for coming BAAC Board. The Election Committee should present a list of candidates for the new board 2 months before the General Meeting, so that all members can make their own decisions and vote via mail if they not have the possibility to come to the General Meeting in person. Tedd wanted also a change in the bylaws, § 5.6 - § 5.9 so that voting by proxy not should be possible.

The meeting agreed to set up an interim election committee, which should consist of Jan Aasmund Jakobsen (Norges Lexi, Norway), Jonas Korys (Lithuanian National Radio and Television, LTV), Piret Noorhane (Estonian National Museum, Estonia) and Eha Väinsalu (Estonian Public Broadcasting). The group shall define and present candidates for the new board two months before next General Meeting.
(Next General meeting is in Vilnius October 4 -7, 2009, see § 8. above)

The BAAC board was asked to work out a suggestion with exact phrases for amendment of the bylaws, § 5.6 - § 5.9 and present it for the members, so that the General meeting in Vilnius can take a decision in this matter.
(Bylaws § 5.8. Amendments to the bylaws can be made by a two-thirds vote at a General Meeting.)



§ 15. Miscellaneous No topics came up on this paragraph.

§ 15. Conclusion Juozas ended the General meeting with a thank you to all participants and a special thank you to the hosts of this year well arranged Seminar and General meeting in Tartu.

/Lars-Gunnar Bengtsson